

AEJMC 2015 Conference Session Request Form

Division/Interest Group:

Person

Submitting: _____

Officer

Title: _____

Contact Email

Address: _____

CHIP ALLOCATIONS:

DIVISIONS = 6 Chips

CSW, COA, CCJA = 6 chips

INTEREST GROUPS = 3 chips

No chips are required to program a pre-conference workshop, a members' meeting, an executive committee meeting, meal/social (on-site or off-site) or an off-site tour.

First 4 research sessions of any type cost a group ½ chip.

GENERAL INSTRUCTIONS:

- List joint sessions **FIRST** for chip-based sessions, then sole sessions.
- Request HD research sessions
- Request a number of papers in a Poster session (min of 20, max of 80)
- If uncertain as to how many refereed research slots you will need, use last year as a general guide.
- Carefully calculate how many chips you are using, and be sure you fully understand the process. If you do not, call Jennifer McGill at 803-798-0271.
- One, and **ONLY** one, sole-sponsored session may be listed in the #1 or #2 spot on your request form, if desired.
- List all non-chip sessions on the last page. This type of session **cannot** be added later.
- Be sure to meet **ALL deadlines**, including the deadline to file your Request Form.

SESSION TYPES:

High-Density (refereed research only) – for 10 papers total

Poster (refereed research only) – for 80 papers total

Refereed Research panel – for 4 to 5 papers

PF&R Panel

Research panel

Teaching panel

Meal, either on-site or off-site (no chip required)

Pre-conference Workshop (no chip required)

Members' Meeting (no chip required)

Group Social (no chip required)

Executive Committee meeting (no chip required)

2015 Conference Session Request Form:

NOTE: Be sure to double-check your chip allocations! If you go over your allocation, your last sole-sponsored session will be taken OFF the program, and you will lose the ability to request additional sessions later!

Contact Information if there is a question during the programming process:

Group: _____

Primary Contact: _____

Phone: _____

E-mail: _____

Alternate Contact: _____

Phone: _____

E-mail: _____

Session #1 (you may **only** request a specific day/time for your first two sessions)

Lead D/IG: _____

Co-sponsor? _____

Requested Day/Time: _____

Type: _____ **Proposal #:** _____

Chip used (whole or half) _____

Joint session: **Yes** **No**

Notes: _____

Session #2 (you may **only** request a specific day/time for your first two sessions)

Lead D/IG: _____

Co-sponsor? _____

Requested Day/Time: _____

Type: _____ **Proposal #:** _____

Chip used (whole or half) _____

Joint session: **Yes** **No**

Notes: _____

Session #3

Lead D/IG: _____

Co-sponsor? _____

Type: _____ **Proposal #:** _____

Chip used (whole or half) _____

Joint session: **Yes** **No**

Notes: _____

Session #4

Lead D/IG: _____

Co-sponsor? _____

Type: _____ Proposal #: _____

Chip used (whole or half) _____

Joint session: Yes No

Notes: _____

Session #5

Lead D/IG: _____

Co-sponsor? _____

Type: _____ Proposal #: _____

Chip used (whole or half) _____

Joint session: Yes No

Notes: _____

Session #6

Lead D/IG: _____

Co-sponsor? _____

Type: _____ Proposal #: _____

Chip used (whole or half) _____

Joint session: Yes No

Notes: _____

Session #7

Lead D/IG: _____

Co-sponsor? _____

Type: _____ Proposal #: _____

Chip used (whole or half) _____

Joint session: Yes No

Notes: _____

Session #8

Lead D/IG: _____

Co-sponsor? _____

Type: _____ **Proposal #:** _____

Chip used (whole or half) _____

Joint session: **Yes** **No**

Notes: _____

Session #9

Lead D/IG: _____

Co-sponsor? _____

Type: _____ **Proposal #:** _____

Chip used (whole or half) _____

Joint session: **Yes** **No**

Notes: _____

Session #10

Lead D/IG: _____

Co-sponsor? _____

Type: _____ **Proposal #:** _____

Chip used (whole or half) _____

Joint session: **Yes** **No**

Notes: _____

Session #11

Lead D/IG: _____

Co-sponsor? _____

Type: _____ **Proposal #:** _____

Chip used (whole or half) _____

Joint session: **Yes** **No**

Notes: _____

Session #12

Lead D/IG: _____

Co-sponsor? _____

Type: _____ **Proposal #:** _____

Chip used (whole or half) _____

Joint session: Yes No

Notes: _____

Requests for sessions that do not require a chip:

Pre-conference Workshop, Meal (either on-site or off-site), Tour, Executive Committee meeting, Off-site social

You do not have to create activities to fill this space. Many groups will not have events for this space. [NOTE: Your members' meeting has already been scheduled by the vice head of the CofD so you do not need to list that.]

Session #NC-1

Lead D/IG: _____

Co-sponsor? _____

Type: _____ Proposal #: _____

Joint session: Yes No

Notes: _____

Session #NC-2

Lead D/IG: _____

Co-sponsor? _____

Type: _____ Proposal #: _____

Joint session: Yes No

Notes: _____

Session #NC-3

Lead D/IG: _____

Co-sponsor? _____

Type: _____ Proposal #: _____

Joint session: Yes No

Notes: _____

Session #NC-4

Lead D/IG: _____

Co-sponsor? _____

Type: _____ Proposal #: _____

Joint session: Yes No

Notes: _____

Session #NC-5

Lead D/IG: _____

Co-sponsor? _____

Type: _____ Proposal #: _____

Joint session: Yes No

Notes: _____

AEJMC Programming Group abbreviations

DIVISIONS:

Advertising - ADVD

Communicating Science, Health, Environment, Risk (CommSHER) - SHER

Communication Technology (CTEC) - CTEC

Communication Theory and Methodology - CTAM

Cultural and Critical Studies -CCSD

Electronic News - ENDD

History - HIST

International Communication - INTC

Law and Policy - LAWP

Magazine Division - MAGD

Mass Communication and Society - MCSD

Media Ethics - ETHC

Media Management and Economics - MMEC

Minorities and Communication - MACD

Newspaper and Online News - NWON

Public Relations - PRDV

Scholastic Journalism - SCHJ

Visual Communication - VISC

INTEREST GROUPS:

Civic and Citizen Journalism IG - CCJI.

Community Journalism IG - COMJ

Entertainment Studies IG - ESIG

Gay, Lesbian, Bisexual, Transgender IG - GLBT

Graduate Student IG - GSIG

Internships and Careers IG - ICIG

Political Communication IG - PCIG

Religion and Media IG - RMIG

Small Programs IG - SPIG

Sports Communication IG (SPORTS) - SPRT

OTHER:

Commission on the Status of Minorities - CSMN

Commission on the Status of Women - CSWM

Community College Journalism Assoc. - CCJA

Council of Affiliates - COAF

Council of Divisions - CODV

Note: Standardized four letter designations were set in Chicago and revised in Dallas in 2012. Feel free to use commonly known 3 to 5 letter designations if preferred.