

CRITERIA FOR DIVISION EVALUATIONS BY THE ELECTED STANDING COMMITTEE ON RESEARCH

1. The Elected Standing Committee on Research expects divisions to provide evidence that they facilitate research development and dissemination in their fields. This can mean communicating research results, identifying research priorities, encouraging methodological development or examining the application of research results among other things. Encouraging new research through student research awards or other means is desirable.
2. Evidence of quality, as well as quantity, of division research activity should be included in the annual reports.
3. Serious attention to research by divisions is exhibited by allocating convention program time, issuing research documents, conveying honors or other symbols of professional approval, and conducting a broad range of out-of-convention activities and other visible projects.
4. The Committee is interested in what divisions have accomplished in a given reporting period. Forecasts of future activities are helpful to the Committee but are not used in evaluating the adequacy of a division's performance.
5. Research performance of a division reflects the division's actions, and goes beyond an accumulation of research accomplishments by individual division members.
6. In addition to full descriptions of convention programs and out-of-convention projects, the Committee needs this information:
 - a. Total numbers of faculty and student papers submitted and accepted for the convention program.
 - b. Procedures by which papers were judged.
 - c. Procedures by which judges' evaluations were provided to authors of papers. A sample evaluation form (or list of criteria used) should be included.
 - d. Description of division's business meeting if research topics were discussed.
7. Accuracy of the reports is extremely important. Please check evidence presented in the report with appropriate persons in your division before submitting the document.
8. The Committee encourages joint sponsorship of convention and out-of-convention activities by the various divisions of AEJMC. To accurately and fairly evaluate these activities, however, the Committee needs to know what contributions each division has made to each activity, including funds allocated, speakers provided, research conducted, etc.

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